



OAS Parent Manual

Riverside Publishing
3800 Golf Road, Suite 200 • Rolling Meadows, IL 60008
Phone: 800.323.9540 • Web: www.riversidepublishing.com



Table of Contents

Logging on to OAS 3
 Taking a Student Test 5
 Taking a Teacher-Assigned Test 8
 Viewing Test Results 13

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Riverside Publishing Customer Support:
e-mail: gaoas.support@hnhco.com
phone: 866.215.6881
hours: Monday-Friday 8am - 8pm EST

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The Basics


The *Online Assessment System (OAS)* is an online, school-based assessment solution that gives students the opportunity to improve mastery of state standards on a daily basis by taking tests aligned to state standards. Two levels of tests are available for students: **Student Tests** and **Teacher-Assigned Tests**.

Student Tests are designed for students to self-check their mastery using items aligned to state standards. Students can access these pre-constructed tests by simply logging on using a logon ID and password provided for them by their teacher. Students can take tests as often as they like. Students also have the ability, at their discretion, to submit a student test result to a teacher or another educator who is responsible for their learning. **Teacher-Assigned Tests** are tests created by teachers to assess students' progress toward achievement of state standards.

Logging on to OAS

Students will follow these steps to connect to their *OAS* accounts:

1. Open a browser window and type the URL for the OAS (<https://www.georgiaoas.org>) in the address bar and press the **Enter** key or click **Go**.
2. From the *Logon* screen, students will type in their unique **Logon ID** and **password**. Press the **Enter** key or click **Login**.



The screenshot shows the OAS Logon screen. At the top left is the Georgia Department of Education logo. The main header reads "Online Assessment System" with the tagline "Making Education Work for all Children". Below the header is a "Logon" form with fields for "Logon ID:" and "Password:", and "Login" and "Clear" buttons. Navigation buttons for "Home", "Parents", "Schools", and "Training" are visible. The OAS logo is at the bottom.

The student's log on ID is their 10-digit Georgia Test Identifier.

NOTE: From the *Logon* screen, if you put in your child's logon ID and password, click **Login**, and then receive a blank screen, turn off "pop-up blockers" on your computer for this site. Then try to log on again.



Student Functions in OAS

Students will log on to OAS using their unique logon IDs and passwords. Once they log on, they will see their *Welcome* screen. The student's name will appear in the welcome message.



Students have four (4) options on their *Welcome* screen:

| Button/Link | Description |
|------------------------------------|--|
| View Student Tests | Opens a subject list and then a test list so students can take a test for self-assessment. The OAS software automatically generates student tests. |
| View Teacher-Assigned Tests | Opens the test list so students can take a test or view test results. The teacher creates and assigns these tests to students. |
| Logout | Exits the system and returns to the OAS Logon screen. |
| Link to User Guides | Opens link to student and parent reference guides. |

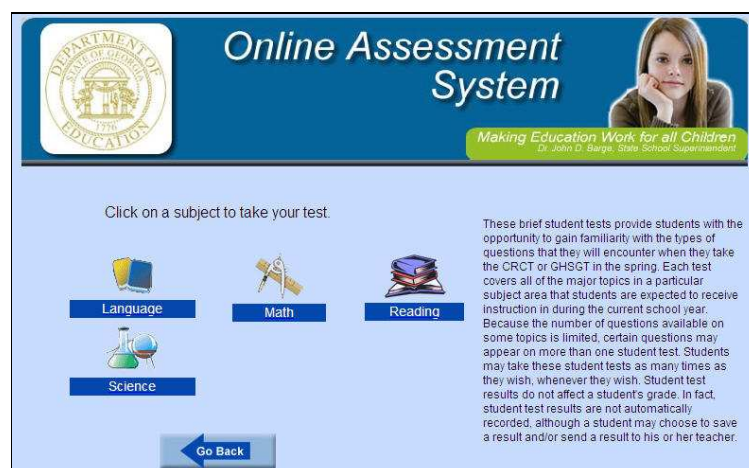
Taking a Student Test

Once students are logged on, open the *Student Test* list using the **View Student Tests** button on the *Welcome* screen. Students will select a subject and then select a test to take.

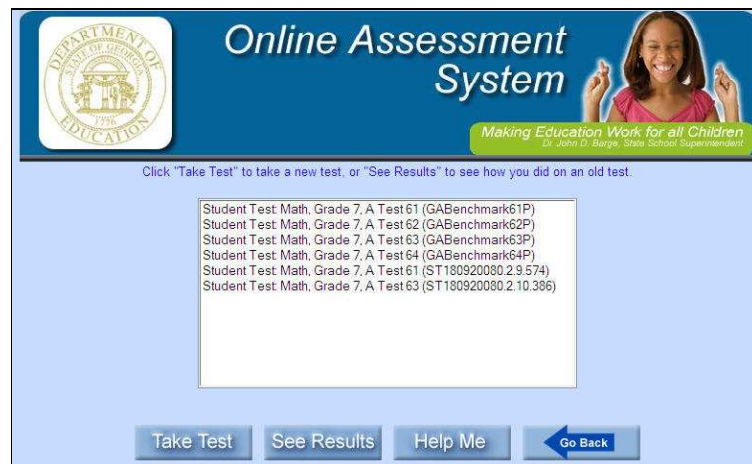
1. From the *Welcome* screen, select the **View Student Tests** button. The *Subject* list displays.



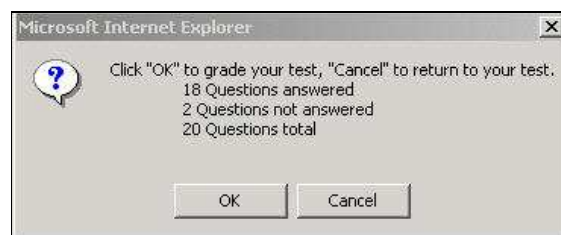
2. Click on the **subject** in which the student will take a test. The *Student Test* list displays.



3. Select a test, and then click the **Take Test** button.



- The test will begin.
- Once the last question has been reached, the student will click the **Grade My Test** button at the bottom of the page; a pop-up window displays the number of questions answered out of the total.



- Select **OK** to have the test graded or **Cancel** to return to taking the test.
- Once the test is submitted for grading, the results of the test are immediately displayed.

Test Results Page

Benjamin Carter (ben)
Student Test: Math, Grade 5, A Test 51 (ST2807200616.47.52.861)

Online Assessment System Results

Minimally met learning objectives
Your score: 50%

| Description | Value |
|---------------------------|--------|
| Total Number Of Questions | 8 |
| Correct | 4 |
| Wrong | 4 |
| No Answer | 0 |
| Percent Score | 50 |
| Time Taken (hh:mm:ss) | 0:0:24 |

✔ - Correct
 ◐ - Partial Credit
 ✘ - Incorrect
 ⚪ - No Answer
 ⚪ - Not Scored

Standard (Section) Level Details

| Standard | Percent of correct answers per standard |
|--|--|
| | 0..... 25..... 50..... 75..... 100% |
| CE - Computation and Estimation | <div style="width: 50%; background-color: red; height: 10px;"></div> 50% |
| Questions: ✘ ✔ | |
| GM - Geometry and Measurement | <div style="width: 50%; background-color: red; height: 10px;"></div> 50% |
| Questions: ✘ ✔ | |
| NS - Number Sense and Numeration | <div style="width: 0%; background-color: red; height: 10px;"></div> 0% |
| Questions: ✘ | |
| PR - Patterns and Relationships/Algebra | <div style="width: 100%; background-color: green; height: 10px;"></div> 100% |

Student Test Results

Once a student test is completed, the student has three (3) choices for what to do with the test results: send the results to a teacher, save the results for future viewing, or discard the results. Scroll down to the bottom of the *Results* screen to see these three options.

What would you like to do with these results?

Send these results to a teacher

Click on a teacher's name to allow them to see these results

[Julie Sanders](#)
[Emily Patton](#)
[Jonathan Miller](#)

Save these results so you can view them later

[Save](#)

Discard these results

[Close](#)

Send Results to a Teacher:

Students can select a teacher from the list of teacher names. The teacher can then view the students' test results.

Save the Results:

Students can save the results and view them again later.

Discard the Results:

The test results can be deleted, becoming unavailable for later viewing.

Taking a Teacher-Assigned Test

Students may take any test made available to them by a teacher. Teachers can set several parameters to control when students see tests.

To take a teacher-assigned test, students follow these steps:

1. From the *Welcome* screen, select **View Teacher-Assigned Tests**.
2. Select a test from the list of available tests by clicking it.



3. Click **Take Test**.

Answering Multiple-Choice Items

All items on tests in OAS are multiple-choice. Students must click the button next to their answer choice. Students can change their answers on these items by clicking in another button until they submit the test for grading. OAS scores multiple-choice items automatically.

1. Molly walked all the way around the edge of her yard. The distance she walked is the yard's

area.
 diameter.
 volume.
 perimeter.

Answering Open Ended Items

A teacher may have created a test that includes a question requiring an extended response. The student will type their answer in the text box provided. The teacher will score these items manually after the test is submitted for grading.

Write a speech to convince your class . . .

Using the Navigation Features

Some tests, such as the reading tests, are contained in two side-by-side frames. Students must scroll to the bottom of the left frame to read the entire passage, and they must scroll to the bottom of the right frame to answer all of the questions related to that passage.

Tests have multiple pages. To view the next page or the next reading passage, students click the **Next Question** button at the bottom of the page.



Students answer the questions on that page and then click the **Next Question** button, continuing until the **Grade My Test** button appears. This indicates that the student has reached the end of the test.



Before submitting their tests, students can check to make sure that they have answered all of the questions. First, they will scroll through the questions on the current screen. Then, they will select the **Jump to a question** drop-down menu in the lower right corner of the test. This menu lists all items in other screens.

15

Mr. Detucci put new tiles on his kitchen floor. The tiles are 1 foot by 1 foot and the floor is 11 feet by 15 feet. How many tiles did Mr. Detucci use to cover the whole floor?

26
 52
 126
 165

Previous Question
Grade My Test
Take A Break

Jump to a question

#1 Answered

#2 Answered

#3 Answered

#4 Answered

#5 Not answered

#6 Answered

#7 Answered

#8 Not answered

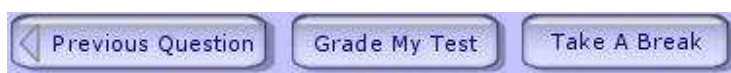
#9 Answered

Jump to a question...

Students can go directly to any question in this list. By clicking the down arrow on this menu and selecting an unanswered item, they will be taken directly to that test item and can answer it. They can then use the drop-down menu to select other unanswered questions, or they can submit their test for grading.

Submitting Tests

Students have two options for closing a test. They may pause the test by clicking **Take A Break**, or they can submit it for final grading by clicking **Grade My Test**.



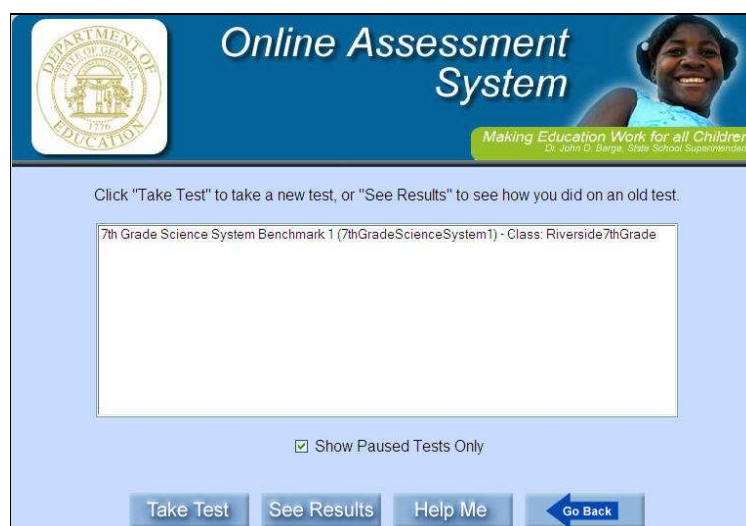
Pausing Tests

When students click **Take A Break** to pause a test, a pop-up box displays, asking students to confirm that they want to pause the test.

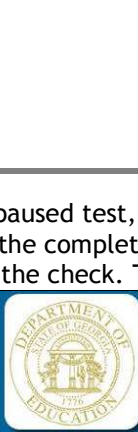


When tests are paused, all answers are saved; students can return at any time to complete unanswered items.

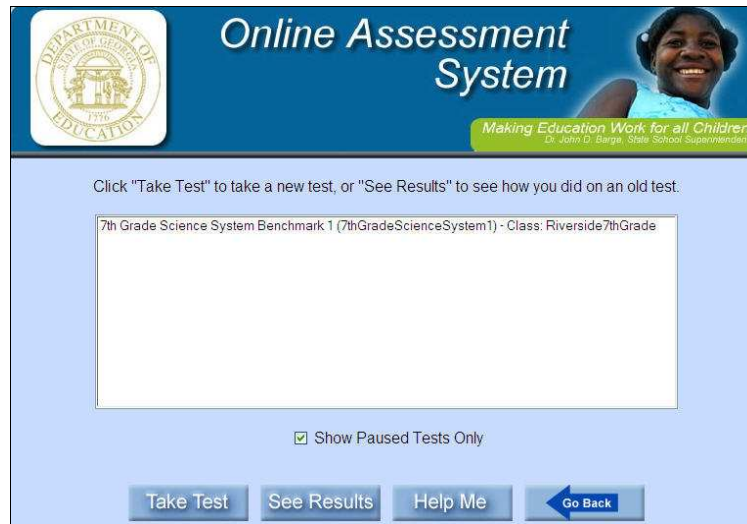
Note: If a student closes out a test by exiting the browser, the student's test answers *will not* be saved.



All paused tests show in a separate window when the **Show Paused Tests Only** box is checked. Each test will remain in the paused tests list until it is submitted for final grading.

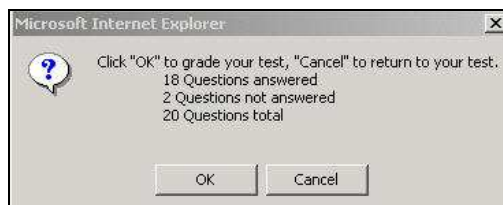


To continue a paused test, students select it from the list of paused tests and click **Take Test**. To show the complete *Tests* list, students click inside the **Show Paused Tests Only** box to remove the check. Then the current *Tests* list will show.



Grading Tests

When students click **Grade My Test** to submit a finished test, they will first receive a message notifying them if they have unanswered test items. Students may click **Cancel** to return to the test to finish any unanswered items, or they may click **OK** to submit the test. Once students click **OK**, they will not be able to revisit that test instance to make changes.



The test is scored automatically, and the *Test Results* screen is presented immediately.






Test Results Page

Luke Williams (2345678903)
5th gr benchmark test -- 1st Q. math (5th_1stq_math)

Georgia Online Assessment System Results


Met learning objectives
Your score: 87%

| Description | Value |
|---------------------------|-------|
| Total Number Of Questions | 30 |
| Correct | 26 |
| Partial Credit | 0 |
| Wrong | 4 |
| No Answer | 0 |
| Not Scored | 0 |
| Percent Score | 87 |
| Time Taken (hh:mm:ss) | 0:2:2 |

 - Correct
  - Partial Credit
  - Incorrect
  - No Answer
  - Not Scored

Standard (Section) Level Details

| Standard |
|---|
| CE - Computation and Estimation Questions: 11  12  13  14  15  16  17  18  19  20  |
| GM - Geometry and Measurement Questions: 21  22  23  24  25  26  27  28  29  30  |
| NS - Number Sense and Numeration Questions: 1  2  3  4  5  6  7  8  9  10  |

Correct answers are indicated by .

The information the student will see regarding the actual test questions is dependent upon which options for viewing test results the teacher chose when creating the test. Student answer choices are marked with an asterisk; if the teacher has allowed students to see the correct answer to the question, the correct answer will be marked with a green check.

[Back](#) 4. What is the prepositional phrase in the sentence below?

In the United States, boating is very popular.

- In the United States
- * boating is
- boating is very
- very popular

[Back](#) 5. Which part of the sentence below is the prepositional phrase?

The cup on the windowsill is mine.

- The cup
- * on the windowsill
- windowsill
- is mine

Students click **Return Home** at the bottom of the page to return to the *Welcome* screen.

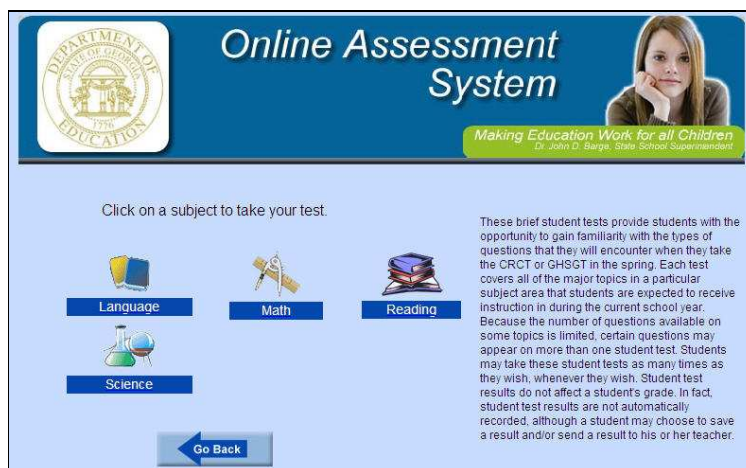
[Return Home](#)

Viewing Test Results

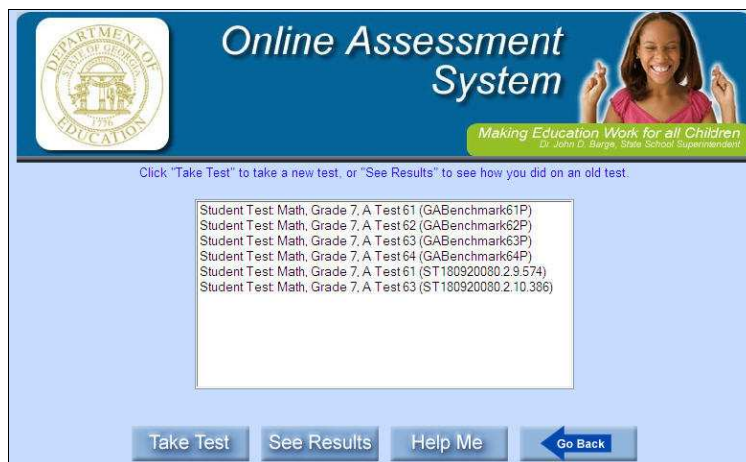
If students have saved Student Tests, results from those tests can be viewed at any time. In addition, all teacher-assigned tests are automatically saved and can be viewed at any time. Students can see their scores from teacher-assigned tests along with other information about the test that the teacher has allowed them to view.

Viewing Results from Student Tests

1. On the student welcome page, select **View Student Tests**.
2. Select the subject from which you want to view results.



3. Instead of choosing a test to take, select the **See Results** button. The list displays all of the tests that the student has saved.



4. Select the test for which you want to review results.
5. Select the **See Results** button. A new page will appear with your test results.
6. After viewing the test results, scroll down to the bottom of the page and click **Return Home** to return to the test list.

Viewing Results from Teacher-Assigned Tests

1. On the student welcome page, select **View Teacher-Assigned Tests**. The list of teacher-assigned tests will be shown.

Click "Take Test" to take a new test, or "See Results" to see how you did on an old test.

5th Grade Language – punctuation (5grlang)

Show Paused Tests Only

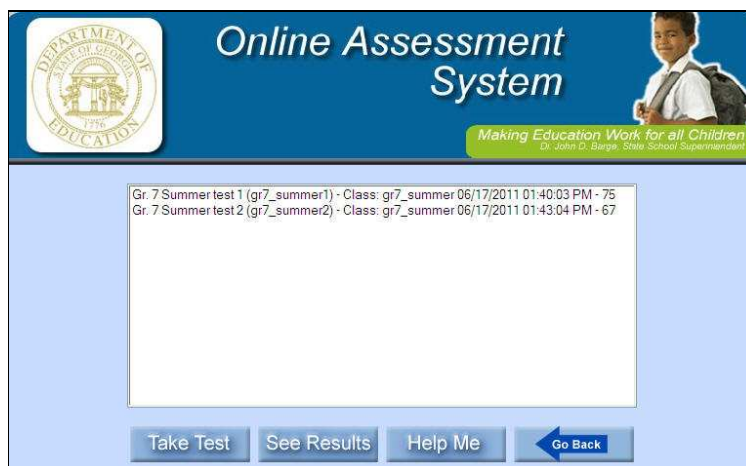
Take Test

See Results

Help Me

Go Back

2. Instead of choosing a test to take, select the **See Results** button. The list displays all of the tests that the student has completed with results that can be viewed.



DEPARTMENT OF
EDUCATION
1776

**Online Assessment
System**

Making Education Work for all Children
Dr. John D. Barge, State School Superintendent

Gr. 7 Summer test 1 (gr7_summer1) - Class: gr7_summer 06/17/2011 01:40:03 PM - 75
Gr. 7 Summer test 2 (gr7_summer2) - Class: gr7_summer 06/17/2011 01:43:04 PM - 67

Take Test See Results Help Me Go Back

3. Select the test for which you want to review results.
4. Select the **See Results** button. A new page will appear with the student's test results.

Test Results Page

Luke Williams (2345678903)
5th gr benchmark test -- 1st Q. math (5th_1stq_math)

Georgia Online Assessment System Results

Met learning objectives
Your score: 87%

| Description | Value |
|---------------------------|-------|
| Total Number Of Questions | 30 |
| Correct | 26 |
| Partial Credit | 0 |
| Wrong | 4 |
| No Answer | 0 |
| Not Scored | 0 |
| Percent Score | 87 |
| Time Taken (hh:mm:ss) | 0:2:2 |

✔ - Correct
 ⊗ - Partial Credit
 ✗ - Incorrect
 ⊘ - No Answer
 ⊘ - Not Scored

Standard (Section) Level Details

| Standard |
|---|
| CE - Computation and Estimation Questions: 11 ✔ 12 ✔ 13 ✔ 14 ✔ 15 ✗ 16 ✔ 17 ✗ 18 ✔ 19 ✔ 20 ✔ |
| GM - Geometry and Measurement Questions: 21 ✗ 22 ✔ 23 ✔ 24 ✗ 25 ✔ 26 ✔ 27 ✔ 28 ✔ 29 ✔ 30 ✔ |
| NS - Number Sense and Numeration Questions: 1 ✔ 2 ✔ 3 ✔ 4 ✔ 5 ✔ 6 ✔ 7 ✔ 8 ✔ 9 ✔ 10 ✔ |

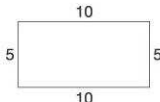
Correct answers are indicated by ✔.

5. After viewing the test results, scroll down to the bottom of the page and click **Return Home** to return to the test list.

[Back](#) 7. Dermus has 24 feet of fencing to use for a rectangular dog pen. Which dimensions would give him the most room (area) for his dog?

1 foot by 11 feet
 3 feet by 9 feet
 4 feet by 8 feet
 6 feet by 6 feet

[Back](#) 8. What is the area of this rectangle?



15 square units
 25 square units
 30 square units
 50 square units

[Return Home](#)

6. Click **Go Back** to return to the main menu.